



Overview & Scrutiny Committee

No Direct Ward Relevance

17th October 2007

10. WORK PROGRAMME

(Report of the Borough Director)

Date of Meeting	Subject Matter	Officer(s) Responsible for report
ALL MEETINGS	REGULAR ITEMS	(LEAD DIRECTOR - CHRIS SMITH)
	Minutes of previous meeting	Borough Director
	Consideration of the Forward Plan	Borough Director
	Consideration of Executive Committee key decisions	Borough Director
	Call-ins (if any)	Borough Director
	Referrals from Council or Executive Committee, etc. (if any)	Borough Director
	Task & Finish Groups - feedback	Relevant Lead Director
	Committee Work Programme	Borough Director
	REGULAR ITEMS	
	Quarterly Performance Report	Borough Director
	Quarterly Budget Monitoring Report	Borough Director
	Review of Service Plans 2007/10	Relevant Lead Director

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<p>17th October 2007</p>	<p>REGULAR ITEMS</p> <p>Oral updates on the progress of:</p> <ol style="list-style-type: none"> 1. the District Centres Task and Finish Group; 2. the Communications Task and Finish Group; 3. the Fees and Charges Task and Finish Group; and 4. the Housing Priority Task and Finish Group. <p>REGULAR ITEMS</p>	<p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p>
<p>17th October 2007</p>	<p>Portfolio Holder Annual Reports - Community Safety (Cllr Bill Hartnett)</p> <p>REGULAR ITEMS</p>	<p>Relevant Lead Director</p>
<p>7th November 2007</p>	<p>Quarterly Performance Report</p> <p>Quarterly Budget Monitoring Report</p> <p>REGULAR ITEMS</p>	<p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p>
<p>7th November 2007</p>	<p>Portfolio Holder Annual Reports - Corporate Management (Cllr Michael Braley)</p> <p>REGULAR ITEMS</p>	<p>Relevant Lead Director</p>
<p>28th November 2007</p>	<p>Portfolio Holder Annual Reports - Housing and Health (Cllr Mark Shurmer)</p> <p>REGULAR ITEMS</p>	<p>Relevant Lead Director</p>
<p>19th December 2007</p>	<p>Portfolio Holder Annual Report - Community Leadership and Partnership (Cllr Phil Mould)</p>	<p>Relevant Lead Director</p>

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<p>16th January 2008</p>	<p>REGULAR ITEMS</p> <p>Quarterly Performance Report</p> <p>Quarterly Budget Monitoring Report</p>	<p>Relevant Lead Directors</p> <p>Relevant Lead Directors</p>
<p>16th January 2008</p>	<p>REGULAR ITEMS</p> <p>Portfolio Holder Annual Report - Leisure and Tourism (Cllr Malcolm Hall)</p>	<p>Relevant Lead Director</p>
<p>6th February 2008</p>	<p>REGULAR ITEMS</p> <p>Quarterly Performance Report</p> <p>Quarterly Budget Monitoring Report</p>	<p>Relevant Lead Director</p> <p>Relevant Lead Director</p>
<p>27th February 2008</p>	<p>REGULAR ITEMS</p> <p>Portfolio Holder Annual Report - Local Environment, Planning and Transport (Cllr Greg Chance)</p>	<p>Relevant Lead Director</p>
<p>9th April 2008</p>	<p>REGULAR ITEMS</p> <p>Annual Overview and Scrutiny Report 2007/08</p>	<p>Borough Director</p>
<p>OTHER ITEMS - DATE FIXED</p>		
<p>17th October 2007</p>	<p>Gypsies and Travellers Task and Finish Group to be launched</p>	<p>Relevant Lead Director</p>
<p>16th January 2008</p>	<p>Communications Task and Finish Group Stage One: Recommendations</p>	<p>Relevant Lead Director</p>

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6th February 2007	Fees and Charges Task and Finish Group - Recommendations	Relevant Lead Director
OTHER ITEMS - DATE NOT FIXED		
	Community Calls for Action - Discussion	Relevant Lead Director
	District Centres Task and Finish Group - Recommendations	Director of Housing and Asset Management
	Member Support – Proposed Baseline IT/Equipment Task and Finish Group	Relevant Lead Director

